

DES MOINES WATER WORKS PARK FOUNDATION
Board of Directors Meeting
Friday, August 11 - DMWW 12:00 - 1:30
Draft Minutes



BOD Attendance: Jed Gammell, Claudia Schabel, Amy Jennings, Jon Koehn, Jeff Inman, Dave Carlson, Chad Rasmussen, Randy Reichardt, Katie Gillette, Proctor Lureman, Jason Day, Dylan Huey, Marc Wallace, Hannah Inman, Gunnar Olson, Kate Byus, Ryan Flynn (phone).

Guests/Staff: Dan Klopfer – DMWW, Sam Carrell – DMWWPF

I. Call to Order/Welcome/Affirm Agenda

- Inman called the meeting to order at 12:01

II. Approve previous minutes

- Minutes from July's BOD meeting were reviewed and approved.
Motion: Rasmussen 2nd: Wallace APPROVED

III. Old Business

- Jeff Inman's nomination to the BOD was moved to the front of the agenda so that he could actively participate in the upcoming discussion. Schabel noted that Inman was nominated by Hanser at the July BOD meeting, but the BOD had generally agreed that he should be voted onto the Board, but due to only 10 members present in July wanted to have the full Board review his nomination and tabled the nomination until August. The nominee was present and asked to leave the room. President Hannah Inman also left the room and recused herself due to the fact the nominee was her husband's cousin. Lureman made the point that while supportive of nomination, we should discontinue the practice of having the nominee's present at the BOD meeting they are approved due to the fact it could create an awkward moment. Point was generally agreed upon.

Motion: Schabel moved for Inman's nomination for acceptance. APPROVED

IV. President's Report – Hannah Inman

- Inman stated she was forgoing the President's report so we could spend more time on the design discussion and that's where most of the efforts had been centered over the last 30 days.

V. Board Development/Discussion

- Rasmussen updated the Board on the major considerations and questions the implementation committee/technical team had been focused on regarding the first phase elements particularly as they tried to balance budget, community expectations, donor support, flood resiliency and DMWW

operation and maintenance considerations. Following the Board's direction following RDG's presentation at the June BOD meeting, options around the amphitheater were examined and we learned that the structural requirements for the canopy to "carry load" did not significantly change cost, but it was significantly more expensive to create the size of stage that could accommodate some of the civic organizations such as the symphony.

As total project cost projections had escalated due to increased projected construction costs, design, etc., we asked RDG to give us some cost/design options to stay within a realistic budget. Rasmussen stated he, Hannah Inman and Carrell had met with RDG the previous week for an initial review of cost items line by line. Rasmussen reviewed the summary of those different options with the BOD and showed them the graphics/illustrations on the points to consider. He recommended that to stay within a reasonable budget we should pursue fully investing in the iconic elements such as the natural play areas, pathways, welcome area, passageway, amphitheater & lawn areas, and lighting and infrastructure such as parking and bathrooms. He showed we could remove almost \$1.4M in estimated land scaping costs by creating a more easily maintained landscape that we could evolve as we observed how the enhanced area reacted to flooding, increased traffic, etc. This would also allow for additional community involvement in shaping the area. Carrell indicated he had discussed idea with DMWW staff and some potential partners and they liked the idea of starting with an area that was easier to maintain. Reichardt asked if this was consistent with our guiding principles of conservation, education and recreation...it was generally agreed that it did, and offered some additional opportunities for education and conservation activities. Carrell noted Byus suggestion that we include a couple of more developed examples of landscaping to build upon. Carrell noted the 33 page itemized cost estimates was detailed enough that we could add some things "ala carte" to make sure we still created an iconic community space. Rasmussen stated that with some of the revisions the construction costs were estimated around 8.5M with the total budget including contingency, maintenance reserve and design and soft costs around \$11.3M. The board affirmed that the implementation committee was going in the right direction and should flush out the rest within an acceptable budget. Direction will be given to RDG to complete the schematic design and the implementation committee will work through and review and present to the full BOD in September.

VI. Goal Progress/Committees

i. Finance/Treasurers Report – Ryan Flynn

- Flynn reviewed the financials and noted that it did not reflect an additional \$1M pledge received in July. We would either revise the July financials or include it in the August report.
- Financial Report accepted.

Motion: Wallace 2nd: Jennings Approved

ii. Development – Kate Byus

- Byus reported that we were officially at \$7.7M in the campaign with another \$500k to be announced that would take us to \$8.2M with several more asks still in the works both in the public and private sector.

iii. Implementation – Covered Board Development/Discussion

iv. Marketing/Communication – Ryan Hanser

- Carrell updated for Hanser (travelling) noting they were making progress on social media platforms, initial signage for Wild and park info and would be coordinating with DMWW.

v. User Groups - Dylan Huey/Jed Gammell

- Huey reported on tie in with Des Moines Marathon on October 15th and that we'd like to have a water booth for the Marathon in the Park. He will be coordinating with DMWW for use of their booth and contacting us for volunteers.

vi. Governance – Claudia Schabel

- Schabel reviewed BOD term expirations and asked each BOD member whose term expired at the end of 2017 to let her know if they wanted to renew a new term or if they would be cycling off and to please complete your BOD surveys.

vii. Wild Designation – Zac Voss – No report (absent).

viii. DMWW Report – Marc Wallace/Dave Carlson/Dan Klopfer

- Carlson reported the DMWW BOD was looking forward to our presentation to them following their August 22nd BOD meeting and thought they would like what they saw. Wallace addressed an open meeting procedural question that was questioned by a fellow DMWW Board member, but thought we acted properly. He also noted they were still waiting to fill out the open seat on the DMWW BOD and there were ongoing discussions surrounding regionalism. Klopfer updated the group on the DMWW 2040 Long Range Plan (and if we wanted to review, suggested reading chapter 5), noting Wallace and Carlson served on the DMWW Planning Committee. Discussed inviting Bill Stowe to share the long-range plan at an upcoming DMWWPF Board meeting. Klopfer also indicated he had received the proposal from RDG on the next steps involving construction, but was waiting to review until we had fully flushed out design.

VII. Old Business

- Board Nominee – Jeff Inman - moved to top of agenda.

VIII. New Business

- No new business

IX. Announcements

- Carrell shared Ted Corrigan had shared there would be a charity lemonade stand in the park on August 22nd put together by one of the DMWW staff member's children and encouraged anyone in the park that day to support it.
- Wallace announced that DMWW was establishing a Water Academy to educate the public on the clean water process. He encouraged the Board members to be on the lookout for information.

X. Adjourn

- Meeting was adjourned at 1:32 pm.

Upcoming Meetings/Events

September Board Meeting: Friday, September 8 - 12:00–1:30 pm – DMWW