

DES MOINES WATER WORKS PARK FOUNDATION

Board of Directors Meeting

Friday, July 12, 2019 – 12:00 - 1:00

VIP Circle east of Lauridsen Amphitheater & Killinger Family Stage

Draft Minutes



Board Members in Attendance: Jon Koehn, Randy Reichardt, Andrea Boulton, Amy Jennings, Jason Stone, Ryan Hanser, Chad Rasmussen, Katie Gillette, Proctor Lureman, Ryan Flynn, Matt Van Loon.

Guests/Staff: Mike McCurnin – DMWW, Sam Carrell – DMWWPF

I. **Call to Order/Welcome/Affirm Agenda/Approve previous minutes**

- Hanser called the meeting to order at 12:07. A motion was made to approve the previous minutes.

Motion: Koehn Second: Gillette APPROVED

II. President's Report – Hanser noted having the BOD meeting out on site and during the Belin Quartet gave us all an opportunity to see the site “working.” Suggested we proceed with agenda until needed at Belin so started the Strategic Planning/Technical Assistance discussion.

III. **New & Old Business**

- I. Strategic Planning – Hanser acknowledged and thanked Jennings for writing and receiving a \$4,950 grant for technical assistance. Hanser and Jennings reviewed the proposal that they felt would best serve the Board, noting that the assistance would only pay for a portion of it. Reichardt cautioned about controlling cost and felt a lot of it we could do ourselves. Koehn believed we should focus on human capital plan. Consensus moved towards clarifying with consultant around Human Capital outcomes and working through proposal one segment at a time then evaluating experience and outcomes for possible further work. Hanser would take lead in conjunction with Koehn and Jennings. A motion was made to utilize the consultant up to the awarded grant amount and focus on the Human Capital Planning portion first.
Motion: Flynn Second: Gillette APPROVED
- II. Rescheduling Launch Event – Hanser and Carrell discussed thoughts about waiting until project was in more finished state before dedication and turning it into a celebration of first summer. Suggested looking at similar program as originally intended but following sculpture and play area completion towards end of September. Consensus to have Carrell check weeknight dates last week of September against community activities and get it scheduled. Carrell further explained the small Ribbon Cutting event that would take place prior to the Symphony Concert on Sunday.
- III. Retail Giving – Gillette talked about progress made by artists and showed example of font and name rings we would utilize to memorialize lost donor

trees and retail givers. As soon as we get cost points we will move forward with pricing and promotion.

- IV. Security Cameras – Carrell made the board aware of some vandalism and potential security issues that might take place once the site once completed. He has been working with the DMWW staff and their security system vendor for some potential coordinated solutions. He went through their proposal for cameras and explained coverage and how it would be an addition to the existing security camera system already in place. Following discussion, the board determined we should go ahead and move forward on adding the cameras. The cost proposal was for \$16,285.51 from Strauss Security Solutions. A motion was made to move forward with the proposal with the understanding that it worked within the current DMWW system.

Motion: Lureman **Second:** Rasmussen **APPROVED**

IV. Goal Progress/Committees

- i. Finance/Treasurers Report – Ryan Flynn – Flynn reviewed financials and explained the importance of continuing to finish out campaign and secure final pledges to aid our borrowing power and that we have about completed the first contract for construction so invoices from DMWW would be drawn down against the \$1M balance we've kept with them.
- ii. Water Works Update – Carrell and McCurnin explained the necessity for the DMWW Board to review designs for finishing touches to the site such as play area design and public art pieces.

No other reports were given.

V. Announcements - None

VI. Adjourn – Meeting adjourned at 12:30 pm.

Motion: Lureman **Second:** Stone **APPROVED**

Carrell provided a tour around the grounds showing some of the "punch list items" for completion as well as how they were utilizing the area for events, etc.

Upcoming Events:

Ribbon Cutting – Des Moines Symphony – Sunday, July 14 – 6:15 pm ish

Next Board Meeting – Friday, August 9th