

DES MOINES WATER WORKS PARK FOUNDATION
Board of Directors Meeting
Friday, June 9 - DMWW 12:00 - 1:30
Minutes - Draft



BOD members in Attendance: Dylan Huey, Dave Carlson, Matt Van Loon, Randy Reichardt, Ryan Hanser, Proctor Lureman, Hannah Inman, Zac Voss, Gunnar Olson, *Jason Stone & *Ryan Flynn. (*via phone).

Staff/Guests: Dan Klopfer – DMWW, Scott Crawford & Mike Bell – RDG, Sam Carrell – DMWWPF.

I. Call to Order/Welcome/Affirm Agenda

- Inman called the meeting to order at 12:00 pm.

II. Approve previous minutes

- May meeting minutes were reviewed and approved.

Moved: Lureman **Second:** Reichardt **APPROVED**

III. Presidents Report

- Inman asked Flynn to give the financial report prior to the presentation by RDG. The monthly financials were not yet available from the Community Foundation, but Flynn reported our net cash position had improved due to some gifts received towards pledges in May. Carrell will share the report with the minutes.

IV. BOD Development

- Project Design Update – RDG (Scott Crawford & Mike Bell – RDG)
 - Carrell indicated we had asked RDG to give the full board an update in preparation for some decisions they would have to make over the coming months regarding the project and wanted the BOD to understand the process, considerations and issues the Implementation Committee were working through prior to entering the approval process. Carrell indicated he was arranging another “showing” for the Board members unable to attend so everyone would be “up to speed.”
 - Crawford and Bell updated the Board on:
 1. Preparation of the grounds – DMWW removal of Ash and regular maintenance of the arboretum area.
 2. Hydraulic Modeling and Jurisdictional Update
 - Hydraulic Modeling – HDR conducted the initial hydraulic modeling and demonstrated that it showed no impact via the passageway to Gray’s Lake, but did create a small flood water rise along the levy near the northwest corner of the DMWW Admin bldg., caused by the planned restroom. The design was altered and the impact was alleviated.

- Pre-Permitting - RDG, DMWWPF and HDR met with representatives from the Corp of Engineers, DNR, City, DMWW and after reviewing the plan and hydrology report, the Corp and DNR indicated they would not need to be included in the permitting process.
 - Utility relocation along Fleur - The City has sent letters to each utility impacted the underpass requesting they develop relocation plans.
3. Passageway Design Advancements – The City has asked us to target 2019 for construction of the passageway to coincide with their planned improvement to Fleur Avenue. They also asked us to evaluate how a sidewalk along Fleur could be incorporated into our plans for the passageway. RDG showed that they could incorporate a sidewalk, but also pointed out the negative safety aspects of sidewalk placement so close to Fleur.
 4. Park Design Advancements – RDG walked the Board through some concepts surrounding the natural play areas and connecting pathways and demonstrated how many of the elements would have dual uses depending on the activities taking place in the area.
 5. Amphitheater Canopy Design Advancements – RDG showed how the amphitheater design had continued to evolve both in programming, aesthetic and structural considerations. They are currently developing two scenarios for the Board to consider around how much load the canopy structure would be designed to carry.
 - Discussion ensued surrounding maintenance, how the elements worked together and next steps.

V. Goal Progress/Committees

- i. **Finance** – covered during Presidents report by Flynn.
- ii. **Development** – Carrell reported a recent \$200,000 gift from Prairie Meadows and putting the pledged amount at \$6.7M. He shared that we were wrapping up our agreement with RGI at the end of June, but would be continuing to assist us in completing some of the grants that were already in the works.
- iii. **Implementation** – covered in the RDG presentation.
- iv. **Marketing/Communication** – Hanser shared update on communication plan.
- v. **User Groups** – Nothing to report.
- vi. **Governance** – No report.
- vii. **Wild Designation** – Voss reported they were working towards a fall event and currently collecting information on signage, etc.
- viii. **DMWW Report** – Carlson/Klopfer – Klopfer shared importance of working through our calendar and pushing on agreements so that we could possibly appear before the Water Works Board in September and begin the final approval processes.

VI. Old Business – no old business

VII. New Business

- Alcohol Policy – Inman suggested we establish one and asked for any board members to forward any model ones that we could incorporate.

VIII. Announcements

- Inman shared that the Prairie Meadows Award Luncheon was scheduled for Friday, July 14 at the same time as our BOD meeting so we would explore moving it. A show of hands suggested moving it to earlier in the week. Carrell will send out a new invite after he checks with DMWW Board room availability.

IX. Adjourn – The meeting adjourned at 1:55 pm

Upcoming Meetings/Events

DMWWPF July Board Meeting: Thursday, July 13 - 12:00–1:30 pm – DMWW