

DES MOINES WATER WORKS PARK FOUNDATION

Board of Directors Meeting

Friday, April 13, 2018 – 12:00 - 1:30

Draft Minutes



BOD members in attendance: Jason Stone, Kate Byus, Gunnar Olson, Chad Rasmussen, Matt Van Loon, Dylan Huey, Katie Gillette, Proctor Lurman, Ryan Hanser, Hannah Inman. By Phone: Marc Wallace, Ryan Flynn.

Staff/Guests: Dan Klopfer – DMWW, Sam Carrell and Katie O’Keefe – DMWWPF, Scott Crawford, RDG.

I. **Call to Order/Welcome/Affirm Agenda/Approve previous minutes**

- Byus called the meeting to order at 12:02 pm. A motion was made to approve the previous meetings minutes.

Motion: Rasmussen Second: Huey APPROVED

II. **Project Yoke**

- The Board watched the video Huey put together for Project Yoke. Olson then described the series of events and concepts. Posts from various people would tease concept leading up to a planned press conference with Bill Stowe at 10 am on Friday, April 20th. Hanser asked the BOD to take two actions to support the Project Yoke:
 1. Make time to help place the eggs – most like need help Thursday evening and then following weeks as we “restock” park
 2. Amplify the stunt through your personal media channels.

III. **President’s Report**

- Byus thanked everyone for their recent work and alluded to getting started with a full and important agenda in front of us. Stated a lot of things going on between making the project fit our budget, finalizing the 28E agreement with City and of course Project Yoke.

IV. **New Business**

1. BID Summary, Analysis and Budget Reduction Focus
 - Carrell introduced Scott Crawford from RDG and explained he asked Crawford to provide the full board with some bid analysis, insight into the process the implementation committee was working through to get the project back within budget the full Board bid analysis, and some of the areas they were focusing on to reduce costs, so that the Board could give some input into how the different changes might be prioritized.

- Crawford explained that they were focused on modifications that didn't eliminate function, might change structure but not aesthetic and the use of stone in the project.
 - Crawford reviewed the different considerations and discussions taking place between RDG, DMWW, the contractor and sub-contractor particularly around the steel sculpture, the steel structure in the amphitheater, the restroom, lighting options, paving and the stone.
 - The board provided feedback agreeing that aesthetics and lighting features should be preserved, structural revisions made the most sense, and agreeing that replacing the steel sculpture with something more meaningful was preferable.
2. Bid Award Process – Next Steps
- Klopfer explained to the Board the bidding process and why they would be recommending the low bidder. He provided the framework in which we could make some significant changes while staying within the public bidding requirements and how utilizing a change order approach he believed we could achieve what we needed to achieve. He emphasized the importance of finalizing the 28E agreement with the passageway before DMWW could award the bid and the order in which each thing had to happen.
3. 28E Construction Agreement Amendments with DMWW –
- Klopfer explained with the bid coming in over why it was necessary for a slight amendment in the existing Construction 28E agreement with DMWW. The Board reviewed the short amendment. Stone suggested a couple revisions that he felt would make it more in line with original agreement. It was suggested that Stone work with DMWW to make the alterations. Due to time constraints for approval a motion was made to enable President Byus to act on the behalf of the Board to approve the amendment once Stone and DMWW were satisfied with changes.

Motion: Lureman **Second:** Hanser **APPROVED.**

4. 28E Agreement with City –
- Carrell provided a summary of the three way 28E agreement for the passageway with the DMWW, the City and DMWWPF. Summary attached. He explained the difficulties surrounding getting the agreement in a timely manner and the remaining points of contention. One, that it needed to be in the form of a 28E agreement. Two, that the maintenance payment schedule seemed overly burdensome, but that the City staff did not feel they could extend it past 3 years. Carrell offered a different approach to getting better terms but would be asking the Board to act on the 3 year term as worst case scenario that was acceptable. Stone pointed out that the language surrounding the construction language was also worrisome.
 - Due to the timeliness, a motion was made to enable President Byus to act on behalf of the Board to approve the agreement once the

remaining issues had been resolved. Quorum was lost just prior to the motion so the Board directed Carrell to take the vote via email for those not present.

Motion: Inman **Second:** **Gillette** Approval delayed - 8 members present voted in the affirmative.

5. Budget Revisions

- Carrell explained that based on the changes in the bidding, they should anticipate some budget revisions at the next meeting.

6. Washington DC Trip

- Byus asked for BOD affirmation to send Carrell on Partnerships Washington DC trip – Affirmed.

V. Old Business

- Denman Woods/West Levee Entrance Update
 - Hanser explained progress being made...more to come.

VI. Adjourn

- The remaining agenda was tabled for the next meeting and the meeting was adjourned at 1:35 pm

Next BOD meeting: Friday, May 11 – 12:00pm – DMWW