

**DES MOINES WATER WORKS PARK FOUNDATION**  
**Board of Directors Meeting**  
**Friday, December 11th, 2015 - DMWW 12:00 PM - 1:30 PM**  
**Meeting Minutes**

**Attendees:** Zac Voss, Kate Byus, Marc Wallace, Randy Reichardt, Katie Gillette, Tom Farr, Ryan Hanser, Chad Rasmussen, Hannah Inman, Todd Ashby, Gunnar Olson, Claudia Schabel, Proctor Lureman, Morgan Wilcox, Dave Carlson, Ryan Flynn.

**Staff/Guests:**

Sam Carrell – DMWWPF Staff,  
Dan Klopfer - DMWW Staff Representative.  
Josh Faber- RGI  
Jed Gammell - BOD Member elect

**I. Welcome/Call to order/affirm agenda**

- The meeting was called to order at 12:09 PM, by DMWWPF President Zac Voss on Friday, December 11th, 2015 at the DART Community Room. 16 members were present or on the phone and members received notice of the meeting.

**II. Approve previous minutes**

- The meeting minutes from the board meeting held on Friday, November 13th, 2015 were handed out prior to the meeting and reviewed by the board.

**Motion:** Rasmussen motioned to approve last month's meeting minutes. Seconded by Carlson. **APPROVED.**

**III. President's Report**

- Carrell went through design documents and presented to DMWW Board of Trustees a few weeks ago, those plans are now live on the website.
- Brief discussion on south west connector:
  - Olson brought specs of the South West Connector to provide the board with a better idea of how that project might affect park plans.
    - The circuit is still feasible if the South West Connector happens.
    - There are other options for redirecting traffic if needed.

**IV. Quick Business**

- **Financial Report:**
  - Flynn reviewed the changes in financial position and contributions that have taken place since November's meeting.
- **Approve Board Members for 2016 – 2018:**
  - Voss introduced Jed Gammell to the board; Jed was nominated by Kate Byus at last month's meeting where his profile was shared with the board.
  - Schabel facilitated the voting process and reminded the board of Jed's background to emphasize how he will fit well into this board and provide immense value.

**Motion:** Byus motioned to approve Jed as a new member of the Board of Directors of the Des Moines Water Works Park Foundation. Flynn seconded. **APPROVED.**

- **Design Update**
  - Carrell: presented to the DMWW board
  - Design committee has been reviewing and sifting through options that fit into the price that the foundation has laid out for the first phase of the plan. They have been looking more closely at timing, implementation, price, etc.

- **Development Update**

- Faber updated the board that development is continuing to meet with those interested in the project and potential donors.
  - The Foundation now has a contract in place for the donor software; it will be up and running soon.
  - There will be a fundraising meeting held on January 13<sup>th</sup>.
  - 100% board contribution has been met.
  - Development has been determining the scope that meets the needs of the community for what people want and need but also to set us up for future development.
- Byus informed the board that at the last Fundraising meeting it became apparent that certain pieces of the initial phase were favored (i.e. tunnel and playground). Byus also mentioned that it will be important to set priorities on what order the elements will be developed.
- Discussion: What does the process look like to start providing ideas for concrete names on the elements (i.e- The Tunnel, The Meander)? How will these elements be labeled within marketing materials to ensure that they are appealing and universal?

**V. Announcements**

- Carrell presented a plaque and proclamation on behalf of the board to Voss for his dedication, perseverance and service to the project and board over the past 2+ years. As a small token of gratitude the Foundation will name a bench in the park after the Voss family.
- Reichardt presented an additional plaque of recognition to Voss to thank him for his entrepreneurial spirit, dedication to the project and leading the board over the past few years.

**VI. Adjourn to Retreat/Planning Session**

- Meeting adjourned at 1:09 PM.