

DES MOINES WATER WORKS PARK FOUNDATION

Board of Directors Meeting

Friday, November 9, 2018 – 12:00 - 1:30

Draft Minutes



Board Members in Attendance: Ryan Hanser, Dave Carlson, Marc Wallace, Jon Koehn, Katie Gillette, Proctor Lureman, Gunnar Olson, Hannah Inman, Zac Voss, Dylan Huey, Randy Reichardt, Ryan Flynn, Jason Stone (via phone).

Staff & Guests: Teva Dawson – Group Creative, Ted Corrigan – DMWW, Penelope Burnett, Guest.

I. Call to Order/Welcome/Affirm Agenda/Approve previous minutes

- Vice President Hanser called the meeting to order at 12:00 noon.

II. Vice President's Report – Ryan Hanser

- Hanser welcomed Penny Burnett (daughter of Bob and Gloria Burnett who served as Honorary Chairs of the Capital Campaign).
- In Carrell's absence he shared updates on:
- The Barn - Byus and Carrell had discussed repurposing some of the barn wood with DMWW staff and were hoping to utilize it in some of the play area design.
- Enhance Iowa Board - presenting to them again on November 14th and were hopeful for success in that we had addressed their criteria from our presentation earlier in the year.
- BRAVO – Carrell presented to the major BRAVO member venues and Sally Dix has agreed to moderate a cultural series advisory group made up of some select BRAVO community members to develop cultural series in park.
- Amphitheater - Progress was being made on the amphitheater steel structures and would be erected sometime in December.
- Construction Schedule – shared in email, but highlights included amphitheater completed this winter, internal sidewalks and seeding in the spring, major elements all completed in April with some touchups to follow (exception of the area leading to underpass).

III. Old Business

I. Art Piece/Memorial Selection Recommendation – Katie Gillette/Proctor Lureman and Teva Dawson, Group Creative Services

- Gillette, Lureman and Dawson reexamined the original criteria laid out for the memorial piece and the process the task force had worked through. The artist selected was Beau Kenyon, a native of Iowa now working and living in Boston with experience in public park art work. A lengthy conversation ensued about resiliency, pricing, materials and maintenance.

Dawson explained that the next contract with the artist would be to assure that all the issues were answered adequately and incorporated into the final design.

A motion was made to enter into contract negotiations with Kenyon via Group Creative Services.

Motion: Olson **Second:** H. Inman **APPROVED**

IV. New Business

I. 2019 Officer Slate/Nominations – Amy Jennings

- Hanser shared on behalf of Jennings the needs assessment and had everyone on the Board present fill out the form; explained the process and openings for the 2019 officer slate; reminded members whose term ended at the end of the year needed to let her know if they were planning on renewing for another two year term.

V. Goal Progress/Committees

- Finance/Treasurers Report – Ryan Flynn. Flynn reviewed the October financials and his and Carrell's work on the two year cash flow projections and update on securing a line of credit with Bankers Trust.
- Development – Randy Reichardt. Koehn reviewed development committee's efforts and focus over the next several months to finish off capital campaign.
- Implementation – Chad Rasmussen. No implementation report.
- Marketing/Communication – Ryan Hanser. Hanser recapped work of marketing team and current intern.
- User Groups - Dylan Huey/Jed Gammell. No report.
- Governance – Amy Jennings. Handled in new business.
- DMWW Report – Marc Wallace/Dave Carlson/Ted Corrigan. Wallace updated the board on regionalization of water production.
- Partner/Vendor progress – Zac Voss/Hannah Inman. Inman reported on progress with Water Trails Study.

VI. Announcements

VII. Adjourn Motion: H. Inman **Second:** Wallace **APPROVED**

Next BOD meeting: Annual Meeting: Friday, December 12:00 – 3:00 pm – TBD