

(Amy Kahler, Des Moines Water Works, 2201 George Flagg Parkway, Des Moines, IA 50321, 515-283-8760)

Meeting
CENTRAL IOWA REGIONAL DRINKING WATER COMMISSION
Waukee Public Library
Tuesday, October 27, 2009
6:00 p.m.

1. Chair Items - Commission Chair Scott Cirksena called the meeting of the Central Iowa Regional Drinking Water Commission to order at 6:02 p.m. and welcomed all in attendance. Present were:

City of Altoona – Michelle Sloan (Rep), Vern Willey (EX-O)

City of Ankeny – Tom Strait (Rep), Jolee Belzung (EX-O)

City of Bondurant – None

City of Carlisle – Neil Ruddy (EX-O)

City of Clive – Scott Cirksena (Rep), Bart Weller (EX-O)

City of Cumming – Jim Gifford (Rep)

City of Johnston – Rick Tingley (Rep), Brian Wilson (EX-O), Shane Kinsey (Staff)

City of Mitchellville - None

City of New Virginia - None

City of Norwalk – None

City of Panora - None

City of Pleasant Hill – Mike Daspit (Rep)

City of Polk City – Mike Schulte (EX-O)

City of St. Charles - None

City of Waukee – Donald Bailey (Rep), John Gibson (EX-O)

City of Windsor Heights – Louise Moon (Rep)

Des Moines Water Works – Robert Riley (Rep), Gary Benjamin (Alt. EX-O), Amy Kahler (Staff), Linda Kinman (Staff), Dan Klopfer (Staff)

Indianola Municipal Utilities – None

Polk County – E.J. Giovannetti (Rep)

Urbandale Water Utility – John McCune (Rep), Gerald Nelson (Alt-Rep)

Warren Water District – Jim Mumford (Rep)

West Des Moines Water Works – Karen Novak-Swalwell (Rep), Jim Wallace (Alt-Rep), Jerry Stevens (EX-O)

Xenia Rural Water – None

Motion was made by Jim Mumford, seconded by Don Bailey, to approve minutes of the July 28, 2009, Regular Meeting. Upon vote, motion carried.

2. DMWW Long Range Plan – Water Distribution – Dan Klopfer, Infrastructure Planning Manager, Des Moines Water Works distributed copies of and provided an overview of the recently completed Water Distribution Long Range Plan. Water Works' distribution system has been evaluated based on several factors, including water quality, system pressure, fire flow capacity, and pipe flow velocity. Approximately 38% of water mains will have reached their estimated useful life in 2009; however, the scope of the project did not include the replacement of facilities that have reached life expectancy. As a standard, the plan recognizes that a 35 psi as a minimum operating pressure (with minimum 20 psi during a fire event) should be continued. System capabilities were evaluated to meet current and future demand and all pipes that have a velocity of 5 fps or higher were identified. System improvements have been recommended for feeder mains with velocities of 6 fps or greater. The plan outlines approximately \$40.5 million in improvements that are recommended to DMWW's distribution system by the year 2020. Each improvement identified has been classified according to need, cost, prioritized, and tentatively scheduled as outlined in Figure 51, Water Distribution System Improvements Summary.

3. Watershed Planning – Linda Kinman provided an update about an opportunity for watershed planning funding. The Iowa Department of Natural Resources (IDNR) is offering a grant from federal stimulus monies to develop a Raccoon River Watershed Master Plan. Ms. Kinman indicated CIRDWC is eligible to submit a grant proposal. She indicated she has drafted a Memorandum of Understanding (MOU) with Agriculture's Clean Water Alliance, with whom CIRDWC would work in partnership. The MOU clarifies CIRDWC's intent to respond to the Iowa Department of Natural Resource's Request for Proposals, but does not obligate the Commission in any way. Chairman Cirksena requested a motion to approve the Memorandum of Understanding with Agriculture's Clean Water Alliance for the specific purpose of developing a Raccoon River Watershed Master Plan grant application in response to a request for proposals from the IA Department of Natural Resources. Motion was made by John McCune, seconded by Tom Strait. Upon vote, motion carried.

Ms. Kinman indicated that in order to continue corresponding with the IDNR, she must be given approval to communicate with the IDNR on CIRDWC's behalf in regard to the grant application. Chairman Cirksena requested a motion to authorize Des Moines Water Works' Research and Regulatory Coordinator to act as liaison with the Iowa Department of Natural Resources for the specific purpose of developing a Raccoon River Watershed Master Plan. Motion was made by Rick Tingley, seconded by John McCune. Upon vote, motion carried.

Ms. Kinman explained the Request for Proposal requires that the grantee have a sound accounting system in place to adequately account for expenses related to watershed planning efforts, as well as the ability to receive grant funding. Because CIRDWC does not have an existing budget, accounting system, or bank account, Ms. Kinman indicated DMWW would be willing to act as fiscal agent and administrator. The RFP also requires that the grantee carry liability insurance; however, CIRDWC does not have a separate liability policy. After some discussion on how liability insurance would be handled, Chairman Cirksena requested a motion to designate Des Moines Water Works as fiscal agent and administrator for purposes of applying for and receiving grant monies for the specific purpose of developing a Raccoon River Watershed Master Plan, subject to clarification and resolution of the issue related to liability insurance. Motion was made by Don Bailey, seconded by Michelle Sloan. Upon vote, motion carried.

4. DMWW Rates for 2010 – Gary Benjamin reported the 2008 Cost of Service Study has been completed and the study shows a gap between the Cost of Service and existing water rates. The results are comparable to those projected and discussed last year during rate discussions. In order to lessen the dependence on revenue from seasonal volume, which is largely unpredictable, the DMWW Board has approved an increase in availability fees for all meter sizes. Des Moines Inside City volume rates will remain unchanged. Wholesale

Purchased Capacity rates are increasing 15% to \$1.16 per thousand gallons, and the With Storage rate is increasing 8% to \$2.74 per thousand gallons. All rate changes will go into effect April 1, 2010. Chairman Cirksena expressed appreciation to DMWW staff and Board for including CIRDWC in rate discussions and for the level of transparency throughout the rate-setting process.

5. Appointment of Nominating Committee for 2010 Officers - The Chairman appointed Louise Moon, John McCune, Michelle Sloan, and Jim Gifford to serve on the Nominating Committee for proposing a slate of officers at the next meeting to serve during 2010. Chairman Cirksena requested that Ms. Moon serve as Chair of the Nominating Committee.

6. Determine Meeting Locations for 2010 – Representatives volunteered to host the quarterly 2010 Central Iowa Regional Drinking Water Commission meetings each commencing at 6:00 p.m. as follows:

January	26	City of Pleasant Hill
April	27	City of Clive
July	27	City of Altoona
October	26	City of Waukee

7. General Discussion – No further discussion occurred.

8. Adjournment - The meeting was adjourned by the Chairman at 7:37 p.m.