1. **Chair Items** - Commission Chair E.J. Giovannetti called the meeting of the Central Iowa Regional Drinking Water Commission to order at 6:15 p.m. and welcomed all in attendance. Present were:

City of Altoona – Michelle Sloan (Rep), Karen Oppelt (Alt-EX-O)

City of Ankeny – Tom Strait (Rep), Jolee Belzung (EX-O)

City of Bondurant – None

City of Carlisle – None

City of Clive – Bart Weller (EX-O)

City of Cumming – None

City of Johnston – David Lindeman (Rep), Shane Kinsey (Staff)

City of Mitchellville – None

City of New Virginia – None

City of Norwalk – Tim Hoskins (EX-O)

City of Pleasant Hill – Mike Daspit (Rep)

City of Polk City – None

City of St. Charles – None

City of Waukee – Casey Harvey (Rep), John Gibson (EX-O)

City of Windsor Heights – Louise Moon (Rep)

Des Moines Water Works – Dave Carlson (Rep), Leslie Gearhart (Board), Randy Beavers (EX-O), Gary Benjamin (Alt-EX-O), Amy Kahler (Staff), Linda Kinman (Staff), Pat Ripley (Staff)

Indianola Municipal Utilities – None

Polk County – E.J. Giovannetti (Rep)

Urbandale Water Utility – John McCune (Rep), Rich Foust (EX-O), Dale Acheson (Alt-EX-O)

Warren Water District – None

West Des Moines Water Works – Karen Novak Swalwell (Rep)

Xenia Rural Water District – Jean Bromert (Rep)
Approval of Minutes – A motion was made by John McCune, seconded by David Lindeman, to approve the minutes of the July 26, 2011, CIRDWC meeting, and the October 12, 2011, Executive Committee meeting. Upon vote, the motion carried.

Financial Statements – Ms. Kahler reported that dues were received this quarter, and there were no expenses. A motion was made by Dale Acheson, seconded by John McCune, to accept the financial statements. Upon vote, the motion carried.

2. Raccoon River Master Plan Update – Ms. Kinman distributed information and provided an update regarding the master plan. In late September it was learned that CIRDWC is not eligible for a grant for this plan. Funds are available only to cities or counties, can only be used for flood mitigation, and the watershed can be no larger than an HUC 8 (hydrologic unit code). The DNR decided to look at counties because they’re most inclusive of urban and rural watersheds. Two proposals were submitted October 21 for creation of watershed management authorities (WMA) in the north and middle south Raccoon River watersheds, which were signed off by the Polk, Dallas and Greene Counties. The WMA will be structured to address flood management and water quality impairments to create a more resilient watershed using a collaborative approach. Ms. Kinman was commended for her work on this project.

3. DMWW’s 2012 Rates – Some of those present had attended a meeting at DMWW in August to review the 2010 Cost of Service (COS) and were made aware of how costs are more closely aligning with rates. Mr. Beavers reported at today’s Board meeting the Board of Trustees approved a 1% Purchased Capacity rate (equivalent to one cent). The With Storage rate will remain the same. A 10% rate increase will apply to Pleasant Hill customers as a result of infrastructure improvements that have been made. Rates for a small section of Warren County will also increase by 10%.

4. Executive Committee Report – Chairperson Giovannetti reported a resolution on behalf of CIRDWC was sent in August to the Des Moines Water Works Board of Trustees as well as the Mayor and City Council requesting consideration of the governance issue. It will be addressed by the Capital Crossroads governance committee of which Mr. Giovannetti and the Mayor are members. Their next meeting will be in November. Mr. Carlson read his letter to CIRDWC, acknowledging his appreciation for CIRDWC members’ comments and ideas. A copy of his letter will be distributed to members.

5. Appointment of Nominating Committee for 2012 Officers – Mr. McCune will provide committee recommendations. CIRDWC members should advise him if interested in serving in an officer position.

6. Meeting locations for 2012 –
   - January 24, 2012 – Des Moines Water Works (General Office)
   - April 24, 2012 – Urbandale Water Utility (Library)
   - July 24, 2012 – Johnston (Crown Point)
   - October 23, 2012 – Ankeny (TBD)

7. General Discussion –
   - Although water flow in the rivers is down, Mr. Beavers stated DMWW has yet to divert water from Saylorville to meet the demand. Looking at overall water usage for the year, DMWW is close to being on target as consumption has picked up the last three months. Winterset has enforced water restrictions; DMWW has approached them in the past regarding a connection from the McMullen Water Treatment Plant.
   - Ms. Kinman provided information regarding the Oct. 29 National Prescription Drug Take Back Day. A handout regarding the watershed project at Big Creek was also offered.
   - West Des Moines Water Works was congratulated for winning the best tasting water contest at the Iowa Section-AWWA annual conference.

Meeting adjourned at 6:44 p.m.