

(Prepared by/Return to: Amy Kahler, Des Moines Water Works, 2201 George Flagg Pkwy., Des Moines, IA 50321, 515-283-8760)

Meeting
CENTRAL IOWA REGIONAL DRINKING WATER COMMISSION
Des Moines Water Works
Tuesday, October 22, 2013
6:00 p.m.

1. Chair Items – Commission Chair John McCune called the meeting of the Central Iowa Regional Drinking Water Commission to order at 6:00 p.m. and welcomed those in attendance. Amy Kahler, Recording Secretary, recognized a quorum of Representatives in attendance. Present were:

City of Altoona – Michelle Sloan (Rep), Karen Oppelt (Alt-EX-O)

City of Ankeny – Jim McKenna (Rep), Jolee Belzung, (EX-O)

City of Bondurant – None

City of Carlisle – None

City of Clive – Bart Weller (EX-O)

City of Cumming – Jean Lare (Rep)

City of Johnston – David Lindeman (Rep) participated via conference call, Shane Kinsey (EX-O)

City of Mitchellville – None

City of New Virginia – None

City of Norwalk – Tim Hoskins (Rep)

City of Pleasant Hill – Mike Daspit (Rep)

City of Polk City – None

City of St. Charles – None

City of Waukee – None

City of Windsor Heights – Louise Moon (Rep)

Des Moines Water Works – David Carlson (Alt Rep), Bill Stowe (EX-O), Amy Kahler (Staff), Linda Kinman (Staff), Pat Bernard (Staff)

Indianola Municipal Utilities – Bob Lester (Rep)

Polk County – E.J. Giovannetti (Rep)

Urbandale Water Utility – John McCune (Rep), Rich Foust (EX-O)

Warren Water District – Merrill Heemstra (Rep), Randy Beavers (EX-O)

West Des Moines Water Works – Karen Novak Swalwell (Rep), Jim Wallace (Alt Rep), Diana Wilson (EX-O)

Xenia Rural Water District – None

Also in attendance was visitor, Joel Royer, from the City of Grimes.

Approval of Minutes – A motion was made by Mike Daspit, seconded by Merrill Heemstra, to approve the minutes of the July 23, 2013, meeting and the October 10, 2013, meeting of the Executive Committee. Upon vote, the motion carried.

Financial Statements – Amy Kahler reviewed the cash flow and expenses for the first quarter of the fiscal year 2014. Dues totaling \$3,967.31 were received from all members. Expenses for an accountant's time amounted to \$62.50. The ending balance for the first quarter is \$14,752.79. A motion to approve the financial statements was made by Jim McKenna and seconded by Michelle Sloan. Upon vote, the motion carried.

The order of agenda items was reversed, with the second topic being DMWW 2014 Rates and the third topic being Governance Planning.

DMWW 2014 Rates – Des Moines Water Works water rates for 2014 were approved today by the Board of Water Works Trustees. Rates for wholesale customers will increase 4% while rates for Des Moines and other full service customers will increase 5%. Rate increases are effective April 1, 2014.

Governance Planning – The majority of the meeting was devoted to discussing the possibility of examining the benefits of forming a regional production water utility. The Key Principles or considerations underlying any discussions have been identified as the following: political, purchased capacity, production, and process. A brief overview of DMWW was given by Bill Stowe who highlighted DMWW's service area, population projections, and DMWW's 2012 consumption and revenue. For 2012 consumption, water sold outside the City of Des Moines totaled 59%, and water sold inside the City was 41%, illustrating the interest in a regional governance model. Revenue outside the City was 46%, and revenue inside the City was 54%. Emphasis was placed on the importance of proceeding to identify an independent third party to conduct a feasibility study which has been estimated to cost \$250,000. It has been proposed that the cost of the study would be shared by voluntary participants based upon the number of accounts served. The allocation with an assumed cost of \$250,000 was distributed and discussed. The allocation as presented includes all political subdivision customers of DMWW, plus communities served by DMWW through a 28E Total Service contract. A question was raised related to other cities, not currently connected to DMWW, participating in regional governance discussions. It was mentioned that "buy in" should be included in the scope of the feasibility study. In response to a question about an entity not participating, it was explained that a "pay to play" approach has been proposed where those who don't share in the cost of the study will be less active in shaping the governance. Following discussion, an informal vote was taken regarding those who might be interested in participating in the governance study. Approximately 8 attendees raised their hands as an indication they would be in favor. It was suggested a scope of the study be provided to communities to help explain the regional governance study to their city councils. It was agreed that DMWW staff will provide a proposed study scope by November 15, 2013. As indicated in the October 14 letter from the Executive Committee, it is requested that communities advise Amy Kahler by December 31, 2013, of their commitment to participate in the governance study.

Appointment of Nominating Committee for 2014 Officers – Anyone interested in serving on the nominating committee should contact John McCune or Amy Kahler.

Meeting Dates and Locations for 2014

Jan 28 – City of Ankeny
April 22 – City of Clive
July 22 – West Des Moines Water Works
Oct 28 – City of Johnston

A motion to adjourn was made by Mike Daspit and seconded by Karen Novak Swalwell.

Meeting adjourned at 7:40 p.m.