

(Amy Kahler, Des Moines Water Works, 2201 George Flagg Pkwy., Des Moines, IA 50321, 515-283-8760)

**Meeting**  
**CENTRAL IOWA REGIONAL DRINKING WATER COMMISSION**  
**West Des Moines City Council Chambers**  
**Tuesday, July 26, 2011**  
**6:00 p.m.**

**1. Chair Items** - Commission Chair E.J. Giovannetti called the meeting of the Central Iowa Regional Drinking Water Commission to order at 6:00 p.m. and welcomed all in attendance. Present were:

City of Altoona – Michelle Sloan (Rep), Karen Oppelt (Alt-EX-O)

City of Ankeny – None

City of Bondurant – None

City of Carlisle – None

City of Clive – Scott Cirksena (Rep), Bart Weller (EX-O)

City of Cumming – None

City of Johnston – David Lindeman (Rep), Shane Kinsey (Staff)

City of Mitchellville – None

City of New Virginia – None

City of Norwalk – Tim Hoskins (EX-O)

City of Pleasant Hill – None

City of Polk City – None

City of St. Charles – None

City of Waukee – None

City of Windsor Heights – Louise Moon (Rep)

Des Moines Water Works – Randy Beavers (EX-O), Dave Carlson (Rep), Amy Kahler (Staff), Linda Kinman (Staff), Pat Ripley (Staff)

Indianola Municipal Utilities – None

Polk County – E.J. Giovannetti (Rep)

Urbandale Water Utility – John McCune (Rep), Rich Foust (EX-O), Dale Acheson (Alt EX-O)

Warren Water District – None

West Des Moines Water Works – Karen Novak Swalwell (Rep), Jim Wallace (Alternate Rep), Bill Garrett (Alt EX-O)

Xenia Rural Water – Jean Bromert (Rep)

Guests - Mayor Bob Andeweg, Urbandale, IA  
Gretchen Tegeler, Executive Director of the Taxpayers Association of Central Iowa

In order to accommodate the Commission's guest, Mr. Giovannetti introduced Urbandale Mayor Bob Andeweg, and moved directly to the second agenda item.

**2. Capital Crossroads Report** - Mayor Bob Andeweg, who served on the Capital Crossroads Steering Committee and the Governance sub-committee, provided background and an overview of the Capital Crossroads process. This process has resulted in the development of a new five-year vision strategy for the region. The Steering Committee, comprised of 45 community leaders representing many different organizations within the Des Moines area, guided this regional visioning effort. Market Street Services, Inc., a national community and economic development consulting firm, facilitated the steering committee's work. Mayor Andeweg indicated his involvement stemmed from his participation on the Metro Advisory Council.

Mayor Andeweg indicated the process was lengthy, with monthly meetings occurring from September 2010 to March 2011. An emphasis was placed on public participation and the public was invited to provide input throughout the process. The committee went through a SWOT analysis, and compared Des Moines to other Midwest cities. The results of that analysis were both favorable and unfavorable, and based on those results, nine to ten areas of focus were identified, with Governance Capital being one of those areas. The committee's objective was collaboration and creating a structure to provide superior services at a lesser cost. Out of these discussions came the recommendation to explore establishing a metro water authority. The implementation committee will meet in September to discuss next steps. In answering questions from CIRDWC representatives, Mayor Andeweg emphasized that communication and involvement by community leaders will be instrumental in implementation. Transitioning from visioning to implementation will require the buy-in from community leaders, the business community and metro-area governments. He thanked the Commission for allowing him to get that discussion started.

**1D. Approval of Minutes** – A motion was made by John McCune, seconded by Louise Moon, to approve the minutes of the April 26, 2011, CIRDWC meeting and the June 30, 2011, Executive Committee meeting. Upon vote, the motion carried.

**1E. Approval of Financial Statements** – Scott Cirksena made a motion, seconded by David Lindeman, to accept the financial statements. Upon vote, the motion carried.

**3. Governance** – Reference was made to Chairperson Giovannetti's letter to CIRDWC members dated July 8, 2011, concerning broadening representation on DMWW's Board of Trustees. At the April 24 CIRDWC meeting, members had voted unanimously (with one abstention) to request the Des Moines City Council and Water Works Board of Trustees discuss possible governance changes. Legal counsel advised a vote by members must be done in person, therefore, a vote will be taken during this meeting. A motion to approve the following resolution was made by David Lindeman and seconded by Scott Cirksena.

*Be it resolved that the Central Iowa Regional Drinking Water Commission (CIRDWC) requests a mutual evaluation to be conducted by CIRDWC, the Des Moines Water Works Board of Trustees and the Des Moines City Council to assess the benefits of creating a metro water authority in Des Moines.*

The roll was called and the vote was:

AYES: Altoona – Michelle Sloan; Clive – Scott Cirksena; Johnston – David Lindeman; Polk County – E.J. Giovannetti; Urbandale Water Utility – John McCune; West Des Moines Water Works– Karen Novak Swalwell; Windsor Heights – Louise Moon

NAYS: Des Moines Water Works – Dave Carlson

ABSTAINED: Xenia Rural Water District – Jean Bromert

Upon vote, the motion carried. Mr. Giovannetti indicated a letter requesting this evaluation would be drafted by the Executive Committee and presented to the Des Moines City Council and Des Moines Water Works Board of Trustees.

**4. Raccoon River Master Plan Update** – Linda Kinman reviewed the progress to date. The IDNR awarded the M & M Divide, RC&D the grant funding to develop the Raccoon River Master Plan. The M & M Divide then contracted with AGREN, Inc. who developed the plan. The Plan was to be completed June 30, 2011. Due to the number of comments, the IDNR allotted Agren an additional 30 days (which would be the end of July) to review the comments and make changes. The next step will be identifying an entity to provide oversight to implement plan recommendations. A Request for Proposal (RFP) will most likely be distributed in late August. A meeting with Bill Ehm has been scheduled for August 9 at 1:30 p.m. at the DNR building on S.W. 7th St. It has been made very clear that CIRDWC is interested in participating in that discussion. Scott Cirksena made a motion to direct the Executive Committee to create a plan and process to pursue the Raccoon River Master Plan RFP. The motion was seconded by Louise Moon. Upon vote, the motion carried unanimously. A question was asked about AGREN's continued involvement. Linda explained that they will finalize the plan and would then have to either submit a proposal or submit a proposal through another entity (M & M Divide) and compete for the funding the same as everyone else. She mentioned that some of the legislators in Iowa have not been sympathetic to watershed issues, so attendees' input to legislators regarding the watershed plan would be well served.

**5. Legislative Update** – The legislature passed a bill allowing entities to form watershed protection groups through 28E agreements. The proposal to move Section 314 funding from the Iowa Department of Natural Resources (IDNR) to the Iowa Department of Agriculture and Land Stewardship (IDALS) did not make it through the session but may come up again. Bill Ehm has replaced Wayne Giesleman as Environmental Protection Division Administrator with the IDNR. That position is responsible for overseeing water quality, public water utilities, etc. All rulemaking at the state level for the DNR has been put on hold, and will have to go through the Governor's office. The annual drinking water compliance report for 2010 is available on DNR's website,

**6. Metro Group Report** – The Metro Group met May 11 and July 13. The purpose of the meetings is to share practices and knowledge, and ask questions of peers. One topic discussed pertained to agreements allowing cell phone providers to utilize water towers. Bill Garrett shared information about a new event -- meter madness -- a competition that will occur at the state section AWWA meeting in October. Water professionals are encouraged to participate. The winner will get to attend the national conference in Texas next June, and financial assistance of \$1,000 will be awarded. The July 13 meeting was held at Des Moines Water Works (DMWW) and included a tour of the meter shop and meter testing program. DMWW will help any utility with large meter testing.

**7. Election of CIRDWC Treasurer** – The former treasurer, Mike Adams, has resigned since he no longer serves on the Bondurant City Council. The Executive Committee is recommending appointing Michelle Sloan from Altoona. A motion to elect Michelle Sloan as the treasurer of the commission was made by Louise Moon and seconded by Scott Cirksena. Upon vote, the motion passed unanimously. Appreciation was expressed to Michelle for her willingness to serve.

**8. Executive Committee Report** – All of the items discussed during the Executive Committee meeting on June 30 have been addressed in this meeting.

**9. General Discussion** – E.J. Giovannetti expressed appreciation for attendees' participation at these meetings, commenting that's the only way we're going to get anything done. Bart Weller thanked DMWW for sending an alert about peak consumption one day last week. Randy Beavers mentioned the Iowa Section AWWA meeting will be in Des Moines this year. The Des Moines, Urbandale and West Des Moines water utilities will be helping sponsor the reception on October 11, at the Jasper Winery at approximately 6:00 p.m. Amy Kahler advised the Board of Water Works Trustees has received and filed the 2010 Cost of Service Report. A day-time meeting where DMWW will review the report will be scheduled for reps and Ex-Officios.

Meeting adjourned at 6:55 p.m.