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**CENTRAL IOWA REGIONAL DRINKING WATER COMMISSION**  
**July 24, 2001 at 6:00 P.M.**  
**Fairmeadows Conference Room - West Des Moines**

The third meeting of the Central Iowa Regional Drinking Water Commission was called to order by Chairperson John McCune. All participants introduced themselves. Present were:

City of Ankeny - Annette Vance (Rep) and Jim Mc Kenna (Ex-O alternate)  
City of Bondurant - Allen Ihde (Rep)  
City of Carlisle Chris Coco - (Rep)  
City of Cumming - Michael Wagner ( Rep)  
City of Johnston - Randy Lehman ( Rep)  
City of Mitchellville - Edward Wieslander (Rep)  
City of Norwalk - Dave Hixenbaugh - (Rep), Newton Standridge (alternate Rep)  
City of Urbandale - John McCune (Rep) and Dale Acheson- (Ex - O)  
City of West Des Moines - Jim Wallace (Rep), Larry Anderson (Ex -O)  
City of Winterset - Jim Mumford (Rep)  
Des Moines Water Works - Louise Moon (Rep) and L.D. McMullen (Ex -O)  
Polk City - Dick Dolash (Ex - O)  
Polk County - Gene Phillips - (Rep)  
Xenia Rural Water District - Tom Pierce (Rep)

Approval of the June Minutes - Mike Wagner made a motion to approve the June meeting minutes, seconded by Gene Phillips. Motion was approved.

Old Business - Jurisdictions that had not handed in the names of their alternates for members and ex - officios were given forms to complete and were asked to return to Glee Waddle at Des Moines Water Works.

New Business - The conflict of dates for Pleasant Hill was discussed.

John McCune asked the group to break into the four committees that had been organized at the June meeting. Each committee chairman was asked to work with their group and bring back a report on their committee's progress. Before 8:00 P.M. the group reconvened to report on their committees work.

- Mission/Vision Statement Committee - The committee shared the mission statement in progress – To improve Central Iowa through coordinated planning and cooperation in an effort to promote the wise use of resources with the goal of providing efficient, effective infrastructure and operations to deliver adequate, safe, and affordable drinking water to the region.

- Water Planning Committee - The committee reported that many communities had been stretching their capacities during the hot dry spell this summer. The committee is asking the Ex - Officio representatives from each jurisdiction to submit their growth area projections for residential, commercial, and industrial so that this information can be used to evaluate expansion of present facilities or new facilities.
- Shared Services Committee - The committee reported on several ideas to help communities with their water production. One idea was to conduct a survey to gather information from all jurisdictions as to what areas would be helpful to have shared services. The areas of cooperation could be rated with the top priority projects being the first to work with. A survey could also gather information as to what communities have specific equipment. Another idea was the cooperation among some jurisdictions for Customer Service Call Centers. There was discussion of jurisdictions working together on joint purchases, sharing equipment, training opportunities such as plant operator, maintenance, and customer service training.
- Policy and Procedures - The committee reported they are working on a document that will be present at the next CIRDWCP meeting.

Following the committee reports was a discussion of the need to start future planning. The jurisdictions were asked to submit population projections for the next 5 years, 10 years, and 20 years as well as any planning for industrial development. These projections are to be overlayed on a master map prepared by the ex - officio members and presented at the September meeting. These should be sent to Rich Foust at the Urbandale Water Works.

There was discussion of the timing for the meeting notices. Members were asked to confirm their attendance of meetings with an email to Glee Waddle at Des Moines Water Works within the week prior to the meeting.

A motion to adjourn was made by Allen Ihde, seconded by Jim Wallace. The motion was approved.

Submitted by Annette Vance