1. **Chair Items** – Commission Chair John McCune called the meeting of the Central Iowa Regional Drinking Water Commission to order at 6:20 p.m. and welcomed those in attendance. Amy Kahler, Recording Secretary, recognized a quorum of Representatives in attendance. Present were:

City of Altoona – None  
City of Ankeny – Jim McKenna (Rep), Jolee Belzung, (EX-O),  
City of Bondurant – None  
City of Carlisle – None  
City of Clive – Scott Cirksena (Rep)  
City of Cumming – Jean Lare (Rep)  
City of Johnston – Shane Kinsey (EX-O)  
City of Mitchellville – None  
City of New Virginia – None  
City of Norwalk – Tim Hoskins (Rep)  
City of Pleasant Hill – Mike Daspit (Rep)  
City of Polk City – None  
City of St. Charles – None  
City of Waukee – None  
City of Windsor Heights – Louise Moon (Rep)  
Des Moines Water Works – Graham Gillette (Rep), David Carlson (Alt Rep), Bill Stowe (EX-O), Amy Kahler (Staff), Linda Kinman (Staff), Mike McCurnin (Staff), Pat Bernard (Staff)  
Indianola Municipal Utilities – None  
Polk County – E.J. Giovannetti (Rep)  
Urbandale Water Utility – John McCune (Rep), Rich Foust (EX-O), Dale Acheson (Alt-EX-O)  
Warren Water District – Merrill Heemstra (Rep)  
West Des Moines Water Works – Jim Wallace (Alt Rep)  
Xenia Rural Water District – L.D. McMullen (EX-O)
Approval of Minutes – A motion was made by Scott Cirksena, seconded by Tim Hoskins, to approve the minutes of the April 23, 2013, meeting. Upon vote, the motion carried.

Financial Statements – Amy Kahler reviewed 4th quarter expenses totaling $37.50 for a staff accountant’s time, most of which involved receiving membership dues. The ending balance for the fourth quarter is $10,847.98. Reminder emails will be sent to the entities that have not yet submitted their dues. A motion to approve the financial statements was made by Mike Daspit and seconded by Scott Cirksena. Upon vote, the motion carried.

Nitrate Concentrations in Source Waters – Linda Kinman shared history about the Iowa Nutrient Reduction Strategy, an approach to reduce nutrients in surface water from point and non-point sources. More than 1,700 written comments were received regarding reducing nutrients. Mike McCurnin reported on record nitrate concentrations this year. The previous record for the Raccoon River was 22 mg/L; this year’s concentration was 24 mg/L. The Des Moines River’s previous record was 14.2 mg/L; this year’s level was 18.62 mg/L. Yesterday was the first day the nitrate level in both rivers was below 10 mg/L. DMWW’s operations and key strategies for addressing the nitrate issue this year were reviewed. DMWW focused on taking as much water as was available from the gallery system, and aquifer storage and recovery (ASR) facilities were operated to bridge peak demands. The ASR sites were utilized earlier than normal, and Mr. McCurnin noted the downside is we won’t be able to run them as deeply as we normally would. The nitrate removal facility had not been operated for six years, but it ran non-stop for nearly three months this year. Due to limitations of that facility, only 10 mgd can be run through it. West Des Moines and Ankeny were acknowledged for modifying internal operations to reduce the demand on DMWW’s system. There were multiple rounds of communication aimed at the general public to promote wise water use.

Governance Planning – A committee has been formed to address regional governance. Four focus areas have been identified: political, purchased capacity, production, and process. It has been suggested that a third party be hired to provide recommendations on a regional governance structure. It was mentioned transparency is of utmost importance. Members were asked to advise the Executive Committee of comments and/or concerns. As for a timeframe, the committee feels this needs to be done relatively quickly.

Executive Committee Report – No discussion

General Discussion – No discussion

A motion to adjourn the meeting was made by Mike Daspit and seconded by Graham Gillette.

Meeting adjourned at 7:08 p.m.