

(Amy Kahler, Des Moines Water Works, 2201 George Flagg Parkway, Des Moines, IA 50321, 515-283-8760)

CENTRAL IOWA REGIONAL DRINKING WATER COMMISSION
Waukee Library
950 Warrior Lane
Waukee, Iowa

Tuesday, July 22, 2008
6:00 p.m.

1. Chair Items

Commission Chairman Scott Cirksena called the meeting of the Central Iowa Regional Drinking Water Commission to order at 6:15 p.m. and welcomed all in attendance. Present were:

City of Altoona – Karen Oppelt (Alt-EX-O)

City of Ankeny – Tom Strait (Rep)

City of Clive – Scott Cirksena (Rep), Bart Weller (EX-O)

City of Cumming – Jim Gifford (Rep)

City of Johnston – Shane Kinsey (Staff)

City of Norwalk –

City of Pleasant Hill –

City of Waukee – Don Bailey (Rep)

City of Windsor Heights – Louise Moon (Rep)

Des Moines Water Works – Bob Riley (Rep), Randy Beavers, (EX-O), Gary Benjamin (Staff), Amy Kahler (Staff), Linda Kinman (Staff), Lu Feldman, (Staff)

Polk County –

Urbandale Water Utility – John McCune (Rep), Rich Foust (EX-O) , Dale Acheson (Alt-EX-O)

West Des Moines Water Works – Jim Wallace (Rep), Jerry Stevens (EX-O)

Xenia Rural Water – Thomas Pierce (Rep), Dorman Otte (Alt-EX-O)

Also attending was Rick Malm, Des Moines Water Works' legal counsel.

It was determined that a quorum was not present at the meeting. Motion was made by Jim Wallace to approve the minutes of the April 22, 2008, quarterly meeting, seconded by Don Bailey. Upon vote, the motion was adopted with each Primary Representative who is identified above as present, voting in favor of the motion.

2. Metro Group Update

Amy Kahler, the Metro Group liaison, updated the Commission that discussion at the last Metro Group meeting centered on key legislative initiatives and deferred further discussion to Linda Kinman,

4. 2008 Key Initiatives

Public Policy/Legislative Initiatives – (This Item was moved ahead on the agenda pending Mr. Malm's arrival at the meeting for discussion of the Work Session Recommendations.)

Linda Kinman reported she has met with a Metro Group subcommittee. The appointed sub-committee consists of representatives from Des Moines Water Works, City of Clive, Urbandale Water Utility, and West Des Moines Water Works. The Subcommittee recommends the Commission consider pursuing or endorsing the following potential legislation and regulation:

1. Timing and Method of Nutrient Storage and Applications, which emphasizes the need to ensure the appropriate transport, storage and applications are protective of water quality and public health.
2. Enforcement of Total Maximum Daily Load (TMDL) in the Raccoon River Watershed, which emphasizes that TMDL should be considered when permitting Animal Feeding Operations and any other permitted sites in the Raccoon River Watershed that have the potential to discharge contaminants.

For both issues, Ms. Kinman indicated possible actions to take are petition for rulemaking with the IDNR, propose legislation, or request de-delegation with the EPA.

Another possible future effort for consideration is to develop a Land and Water Alliance under Iowa Code, with potential line item state appropriation. It was noted this would require legislation to establish and maintain annual funding from the Legislature.

Commission Members expressed support for continued evaluation of these issues.

3. Work Session Recommendations - Mr. Rick Malm, Des Moines Water Works' legal counsel, joined the meeting to discuss the recommendations from the work session regarding proposed revisions to the organization's Mission Statement and Rules and Bylaws. He recognized members of the subcommittee who participated with him in the proposed revision recommendations - Louise Moon, Bob Riley, Tom Strait, Don Bailey, and Scott Cirksena.

Mission Statement, addition of the underlined words was proposed:

To improve Central Iowa and influence public policy through coordinated planning and cooperation in an effort to promote the wise use of resources with the goal of assisting Members to provide efficient, effective infrastructure and operations to deliver adequate, safe, and affordable drinking water to the region.

He stated the suggested recommended revision more clearly defined the mission as that of coordination of efforts rather than actually providing water service.

Revise Bylaws – During Mr. Malm's discussion of the revisions as recommended by the subcommittee, the following additional recommendations were offered during the meeting:

- *Article V, Section 1 – Following discussion, recommendation was made to add wording to allow each Member to appoint one or more of its full-time employee as alternates to its Ex Officio Representative. The technical expertise provided by the Ex Officio Representatives and alternates was recognized as a significant factor in the conducting CIRDWC business.*
- *Article VII, (Officers) – Following discussion, recommendation was made to modify the reference to Secretary to include the officer position of Treasurer, making all references to the position of Secretary/Treasurer.*
- *Article XIII – It appeared the consensus following discussion that DMWW would be referenced as the repository for CIRDWC records. Mr. Malm advised the group of the requirement for filing meeting proceedings with the County Recorder as the result of recently enacted legislation for associations organized under a 28E agreement.*
- *Following recommendation by Amy Kahler, wording will be added that notices of CIRDWC meetings would be posted both at the offices of DMWW as well as the offices of the meeting location.*
- *Following recommendation by Jerry Stevens, wording will be added to provide for electronic meeting participation.*

Process for Reporting Non-Attendance to Member Parties – Mr. Malm reviewed Article V, Section 4 – providing that the Chair would notify Member upon Primary or Alternate Representative missing three consecutive meetings requesting appointment of another person as its Representative. Scott stated he would review the meeting attendance by member representatives and contact the member organizations having representatives/alternate representatives falling into this category.

Mr. Malm requested those present to review the draft Rules and Bylaws with Member (governing body) and provide any comments thereon, including any topics not covered that should be covered. Amy will receive, compile and forward the comments to Mr. Malm. Mr. Malm proposed the Rules and Bylaws would be read at one meeting of CIRDWC and adopted at the next meeting.

4. 2008 Key Initiatives

Public Policy/Legislative Initiatives – (This item was moved ahead on the agenda and discussed earlier in the meeting.)

Water Resources Long-Range Plan – Gary Benjamin, DMWW, Assistant Interim General Manager, shared preliminary data gathered which would be used in conjunction with additional data and statistics to create a Long-Range Water Resources Plan. He stated data relative to population and projected water demand, indicated probable sufficient water resources to meet demands until 2020. He identified possible additional water resources as additional ASR wells, projecting a total of 10 in the metro area; additional storage in Saylorville Reservoir; lowhead dam at McMullen Water Treatment Facility for bankside filtration; gravel pits, specifically at the Saylorville Water Treatment Plant; and conservation programs. He stated the option of purchasing additional storage at Saylorville Reservoir would require a feasibility study costing in the range of \$500,000 to \$1,500,000, making that a very costly option. Another factor he mentioned for consideration in framing the long-range plan was the downward trend of source water quality. He proposed the designation of a metro group subcommittee to conduct further research and provide recommendation for best alternative to pursue. Following Scott's request, Rich Foust, Jerry Stevens, and Bart Weller volunteered to serve on a sub-committee with Gary Benjamin and Jenny Puffer to further research additional water resource options and costs, and present the subcommittee's recommendation to this group at the October meeting.

5. Des Moines Water Works Cost of Service

Randy Beavers, DMWW Interim CEO General Manager, provided highlights of Des Moines Water Works' 2007 Cost of Service Study, conducted annually to review the previous year utility operations, including costs. He stated that 2007 costs of operations and maintenance had increased over 2006 costs while consumption declined. He commented revenues generated from the rate structure were well short of overall costs as had been the trend over the past four years. He stated these factors would all contribute to a difficult year when determining 2009 water rates. He stated the possibility of a rate increase being recommended to the DMWW Board for action at its October meeting and that discussions regarding the

budget would occur at DMWW Finance and Audit Committee meetings and Board meetings prior to that time. Amy would distribute schedule of Des Moines Water Works Board and Finance and Audit committee meetings through the end of the year to provide suburb account representatives with an opportunity for timely input to the rate setting process. He stated the topic would also be discussed at the August Metro Group meeting.

6. General Discussion

Following Mr. Riley's suggestion, Amy will attempt to schedule a Central Iowa Regional Drinking Water Commission meeting within the next 4-6 weeks for further discussion of the Cost of Service Study as well as Rules and Bylaws revisions. It was further suggested the meeting be scheduled to begin at 7:00 p.m.

The next regular Commission meeting will be hosted by the Urbandale Water Utility on Tuesday, October 21, at 6:00 p.m.

Adjournment

The meeting was adjourned by the Chair at 8:21 p.m.