

(Prepared by/Return to: Amy Kahler, Des Moines Water Works, 2201 George Flagg Parkway, Des Moines, IA 50321, 515-283-8760)

**Meeting**  
**CENTRAL IOWA REGIONAL DRINKING WATER COMMISSION**  
**Executive Committee**  
**Des Moines Water Works Planning Conference Room**  
**December 9, 2013**  
**3:00 p.m.**

**Present:** Mike Daspit, E.J. Giovannetti, Dennis Henderson, Amy Kahler, David Lindeman, John McCune, Louise Moon, Karen Novak-Swalwell Bart Weller, Vern Willey, Diana Wilson

**Review Regional Governance Comments**

Chair John McCune reviewed the objective and background of the regional governance study. There was discussion on the following points:

- Whether this study would assume that independent utilities would combine their production-related assets. Ms. Karen Novak-Swalwell indicated she views governance as separate from ownership, West Des Moines Water Works does not wish for their assets to be part of the feasibility study, and suggested the study should only consider Des Moines assets.
- General discussion that a bottom-up approach to the discussion is important in order to gain more buy-in. Mr. Dennis Henderson suggested that city administrators may not have the familiarity with this discussion that would be required for approvals at the board/council level and suggested the Executive Committee present at an upcoming City Manager luncheon and/or meeting of mayors.
- It was suggested that the scope document needs more detail prior to issuing an RFP. Mr. Henderson suggested a decision tree be developed that outlines major steps in the process and resulting paths to action. He suggested recommendations will be important and are not adequately emphasized in the current scope document as a deliverable.

**January Meeting Agenda**

The Executive Committee reviewed a tentative agenda for the January 28<sup>th</sup> meeting. It was discussed that Regional Governance would be the primary topic for the January agenda. The 2014 Nominating Committee will also give a report on a recommended slate of officers.

It was suggested that CIRDWC conduct a worksession before the next quarterly meeting to further discuss the feasibility study scope document. It was also suggested that CIRDWC meet more frequently than quarterly to continue these important discussions timely.

**Open**  
None

Meeting adjourned around 4:00 p.m.