Regional Technical Advisory Committee

AGENDA

August 7, 2015
10:00 AM - 12:00 PM

Des Moines Water Works
Board Room
2201 George Flagg Parkway

- Review Committee Charter
  o CIRDWC Bylaws
  o Feasibility Study Outline of Committee Tasks
  o Regional Technical Advisory Committee Charter

- Committee Responsibilities
  o Ongoing Responsibilities: Share Information, Review, Plan, Advise
  o Near Term Responsibilities: Service Area, Population, Demand, RFP
  o Communication back to CIRDWC and others

- Member Roles
  o DMWW
    ▪ Facilitate the Regional Planning Process
    ▪ Complete/Fund Core Network Long Range Plan
    ▪ Share Capital Improvement Plans
    ▪ Report Progress by Reviewing Items Scheduled for Board Action
  o Other Members
    ▪ Share Water System Master Plan/Long Range Plans
    ▪ Share Capital Improvement Plans

- Meeting Schedule
  o Frequency – monthly
  o Length – 2 hrs. 10:00 to 12:00
  o Location – DMWW Board Room
  o Day – Thursday after the second Tuesday each month
• Proposed Schedule
  o September 17th – Service Area Determination
  o October 15th – Population and Demand Projections
  o November – Request permission to issue RFP for portions of or total study
  o December – Issue RFP
  o January – Award RFP

• Assignments
  o Provide Water Facility Long Range Plans
    • Population Projections
    • Per Capita Water Use Projections
    • Demand Projections
  o Quantify Capacity Needed from the Core Network
  o Provide to Dan Klopfer by **August 17th**