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CENTRAL IOWA REGIONAL DRINKING WATER COMMISSION
August 28, 2001 at 6:00 P.M.
Fairmeadows Conference Room - West Des Moines

The forth meeting of the Central Iowa Regional Drinking Water Commission was called to order by Chairperson John McCune. All participants introduced themselves. Present were:

City of Ankeny - Annette Vance (Rep), Jim Mc Kenna (Ex-O alternate)
City of Bondurant - Allen Ihde (Rep)
City of Clive - Bart Weller (Ex-O)
City of Cummings - Chris Coco (Rep), Kathie Hungerford (Ex-O)
City of Norwalk - Newton Standridge (alternate)
City of New Virginia - Norville Huston (Rep)
City of St. Charles - Ron Bedford (Rep)
City of Urbandale - John McCune (Rep), Richard Foust (Ex-O)
City of West Des Moines - Jim Wallace (Rep), Larry Anderson (Ex-O)
City of Windsor Heights - John Wiedman (EX-O)
Des Moines Water Works - L.D. McMullen (Ex-O), Louise Moon (Rep)
Polk County - Gene Phillips - (Rep)
S.E.P. Rural Water - Tom Allen (Alternate Rep)
Warren Water District - Jim Mumford (Rep)
Xenia Rural Water - Tom Pierce (Rep)

Approval of the July Minutes - Gene Phillips made a motion to approve the July meeting minutes, Seconded by ___ with the correction of the Warren Water District Rep. Jim Mumford. The motion was approved.

Old Business - Forms were passed out to jurisdictions that had not handed in the names of their alternates for members or alternates for ex-officios. The Jurisdictions were asked to send Connie Steffen at the Des Moines Water Works the names needed to complete the forms.

New Business - Kip Headley Clives's representative had resigned.

John McCune discussed work done by Allen Ihde's Policies and Procedures Committee and Gene Phillip's Mission Statement Committee. Members were asked to review the work of both committees and send any recommendations before the next CIRDWDC meeting. Louise Moon recommended the comments be sent to Connie Steffen at the Des Moines Water Works to organize changes to the documents.

Rich Foust reported on the usage information and community projection information that had been sent to him by seven jurisdictions. He requested that the communities that had not sent in information on their water usage for the population figures now, in 5, 10, 15, and 20 year projections, along with their peak water day usage and their average water usage information be sent to Connie Steffen.

The group broke into three committees and worked from 6:30 to 7:30. At 7:30 the committees reported on their discussions.

- Planning Committee - looked at methods of collecting information for future planning. It was decided to create a map to identify the current water service areas of the various jurisdictions, as well as the storage locations and water operations locations. Information from the past 25 years of water operations of the Des Moines Water Works will also be gathered. The projection information organized by Rich Foust will also be used for the water needs planning. The committee also discussed gathering information on the variation of water quality in the area.
- Policies and Procedures Committee - The committee worked with improvements to the draft copy of the bylaws.
- Shared Services Committee - began with a long list of possibilities for shared services. The committee organized the possible services into a priority grouping. The committee will send out a list of areas that could be helpful for the jurisdictions. There was discussion of working with a cooperative effort and being sensitive to private contractors in water service areas.

The September 25th meeting will be from 6:00 to 8:00 P.M. at the Urbandale Public Library 3710 - 86th Street Urbandale. Members were asked to confirm their attendance of the September meeting by email to Glee Waddle at the Des Moines Water Works.

A motion to adjourn was made by Jim Wallace, seconded by Norville Huston. The motion was approved.

Submitted by Annette Vance