



DES MOINES WATER WORKS  
Board of Water Works Trustees

Agenda Item No. III-I  
Meeting Date: December 20, 2016  
Chairperson's Signature  Yes  No

**AGENDA ITEM FORM**

**SUBJECT: Election of Chairperson and Vice-Chairperson for 2017-2018**

**SUMMARY:**

In accordance with Board Policy, it is necessary for the Board to elect from its members a Chairperson and a Vice-Chairperson to serve a two-year term beginning January 1, 2017. The following is an excerpt from the Board of Water Works Trustees of the City of Des Moines Policy Manual which sets out the procedure for election of these officers:

“The Board of Trustees shall elect Board of Trustees officers from among its members, including a Chairperson and a Vice-Chairperson who shall each be elected for a term of two years. Said election shall normally be conducted as the last item of business at the regular monthly Board of Trustees meeting held in December in the year the terms expire. Should the office of Chairperson become vacant between elections, the Vice Chairperson shall fill the vacancy. Should the office of Vice-Chairperson become vacant between elections, the Board of Trustees shall elect a Board of Trustees member to complete the unexpired term. No person shall be eligible for election to serve a second consecutive two-year term for either the office of Chairperson or Vice-Chairperson. However, upon completion of an unexpired term, the Board of Trustees member in that office shall be eligible for election to serve one full two-year term.”

**FISCAL IMPACT:**

No impact to the budget.

**RECOMMENDED ACTION:**

Election of Chairperson and Vice-Chairperson each for a two-year term beginning January 1, 2017.

**BOARD REQUIRED ACTION:**

Motion to elect Chairperson for a two-year term beginning January 1, 2017. Vote on motion.

Motion to elect Vice-Chairperson for a two-year term beginning January 1, 2017. Vote on motion.

_____/_____ _____ _____	_____/_____ _____ _____	_____/_____ William G. Stowe (date) CEO and General Manager
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Attachments: None